

Workplace Safety Committee Minutes

Date: April 21, 2021

Time: 10:30 am

Prayer Leader: CUPE 2268

Present: Darryl Bazylak, Mark Bodnarchuk, Bobby Cabuco, Dolores Douglas, Teresa Hitchings, Katherine Kowal, Gwen Murphy, Elaine Schoenberger, Jason Schrader

Agenda:

1. Opening Prayer
2. Additional Agenda Items Mark
 - Are boilers on in buildings right now? CUPE 2268
 - We are in the 'in between' season
 - Varies between buildings
3. Injury Report Summary Katherine
 - Summary was shared
4. Violent Incident Reports Katherine
 - Summary was shared
 - Commitment to arrange another meeting to discuss data access for CUPE 2268
5. PPE Supplies
 - Process for replacing CUPE 3730
 - Put in a help ticket
 - Caretakers manage supply in lots of cases, but each school operates a bit differently
 - Ordering of Sleeves and gowns CUPE 2268
 - As these requests would be related to student programs, working through student services is required
 - Turn around time is as efficient as possible
6. Co-chair for the Health and Safety Comm. CUPE 2268
 - This committee is not a statutory committee
 - Intended to be a division wide, strategic committee, so it doesn't quite fit the mold of a traditional OHC
 - Long ago, there was a rotation of which group chaired the meeting
7. Fuel Spill Kits Update Mark
 - Kitty litter was selected as ideal product
 - Instructions shared with school teams

8. Lysol wipes update Mark
 - Francois Rivard emailed to clarify use of these wipes; schools should not be ordering them, but staff can use them for their own purposes
9. Glycol label Update Mark
 - Some confusion about labels not being sent out
 - Labels will come when containers are refilled
10. Hydration and Air Conditioning (summer) CUPE 3730
 - Expectations for the use of fans and air conditioning being turned off will be similar to that of previous summers
11. Rapid Testing CUPE 2268
 - Waiting on direction
 - Seems that vaccine administration will be more of the focus moving forward
12. Students not following COVID protocol CUPE 2268
 - Continue to request assistance from teachers and others to reinforce expectations
 - Students with special needs – more of a challenging situation, but we continue to work to design program appropriately
 - If there are on going issues, please ensure you notify HR
13. Needle disposal CUPE 3730
 - Not all schools have appropriate receptacles
 - Mark to source biohazard sharps receptacles and coordinate purchasing for schools
14. OH&S Minutes – School Update Katherine
 - Update shared
15. Next Meeting: Wednesday, June 2, 2021
16. Location: Microsoft Teams
17. Prayer Leader: CUPE 3730